## **CPYSL FIELD CLOSING**

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#### Overview

In the event of inclement weather, clubs have the ability to close an individual field at a location (venue) rather than having to close the entire location (venue). Although you still have the ability to close a venue which closes all the fields in that location.

This will be a great tool if you have a location where one field drains well and remains playable while others retain moisture creating the need for closure. In order to make this system work properly, you will need to list each individual field for each location (venue) listed for your club; otherwise, you cannot close the venue or individual field.

A venue or a field can only be closed for one day: today, tomorrow and next day (2 days from now). Club officers with administrative rights can only close the venues that are listed as their home fields. Once a field is closed, all coaches of teams that play on that date and the referees scheduled to officiate those games will be notified via email and text messages. Coaches and referees must explicitly update their profile to receive text message from CPYSL.

Once a venue or a field is closed, it will automatically reopen after the designated closed date. The club does not have to manually re-open the field.

A venue may be shared by multiple clubs. If a venue is closed by a club, it is reflected to the other sharing clubs and notification will be sent to the other affected club coaches and assigned referees.

The club officer's name that closed the venue, the date and time when it was closed, and the reason for closing will be recorded.

## Adding a venue to your club

You must login as a club officer to close a venue. Once logged in to your club page click the URL link called "<u>Click here to Add a Club Venue</u>". Or you can click the button "Add A Venue". A page will display a list of fields that you can add to your club. Refer to the image on the right. →

#SOCCER L		Calendar	Schedule	Standings	Score	s Wo	rkList	Report			
Wendy C.	Deta	il Club		-							
Home		Click here to Apply for Fall 2018 Games (last day 6/29/2018)									
Team Count		Print Name:	Capital Area Soccer	Assoc		Code:	09CAP				
Need Players		Street:	4141 Linglestown R	oad		Phone:	(717) 652-3676				
Clubs		City:	Harrisburg			State/Zip:	PA 17112	2			
Fields		Club Website:	www.casasoccer.ord	1		Status:	Active				
Downloads	bads CLUB OFFICERS Click here to add a Club Officer										
e-Library	Sort	Title	Club Office (Click deta	ers Pho iils)	ne	Send Email	Login	Forgot Password?			
Tournaments	1	General Manager	Richard Chinapo	<u>oo</u> (717) 329	9-9073		Login	EmailPwd			
Office	2	Club President	John Bassoff	(717) 657	7-7780	-23	Login	EmailPwd			
Coaches >	4	Vice President	Michael Musser	r (717) 329	9-7856	-23	Login	EmailPwd			
Links	5	Travel Club Regist	rar <u>Karen Crawfor</u>	d (717) 872	7-2353	-23	Login	EmailPwd			
Referee											
Club Reports	CLUE	S VENUES	No of Status /			<u>Click</u>	here to add	a <u>Club Venue</u>			
News >	(Clic	k To View Fields)	Fields By	Today Inf	ormation ,	/ Closing Rea	ison T	o Remove History			
Logoff Mirror	YOU Gam It allo coach phon	Club venue (Click To View Fields) No of Fields Status / By Today Information / Closing Reason Click To Remove Huture / History   YOUR CLUB HAS NOT ADDED THE HOME VENUES FOR YOUR TEAMS TO PLAY ON FOR THE CPYSL League Games. You must login as club officer to add the venue fields that your club is using for the CPYSL league games. League concerned   It allows your club officers, referees, referee assignor and CPYSL office are notified via email and text. The CPYSL Weather phone hotline is no longer checked by the CPYSL office. Add A Venue									

2) Browse through the list of venues that have been registered to CPYSL. You can click the letters to list only fields whose fieldname begins with that letter. Use the paging navigation at the bottom of the page to view the next page.

You can also search the name of the venue. For example, "George Park". This will display any field whose fieldname contains "George Park". Refer to the image on the right.  $\rightarrow$ 

EST. 1984		that.					
SOCCERL	Calendar Sch	edule Standing	5 Scores	;	WorkList	Repor	t
Wendy C.	List of Club Venue						
Home	Locate by: <u>A B C D E F G H I J K</u>				]		
Team Count	<u>R S T U V W X Y Z All</u>	Search A V	Vord Within Location N	ame	]		
Need Players	Click the "Add This Venue" to	include this field as you	r club home field	for you	ur teams during	the CPYSL	seasons.
Clubs	Location Name	Street	City	State	County	Туре	Add
Fields +	4 Seasons Complex	2710 Hampstead/Mexico	Hampstead	MD	Baltimore	Sports	
Downloads		Road	Hampstead	THE	Barcimore	Complex	ABB VEHOE
e-Library	7th & Radnor (Gorgas Park)	7th St & Radnor St	Harrisburg	PA	Dauphin	Sports Complex	ADD VENUE
Tournaments	Aberdeen Park	12230 Triple Crown	Gaithersburg	MD	Montgomery	Park	ADD VENUE
Office		Nu				Casata	
Coaches >	Abington Friends School	575 Washington Ln	Jenkintown	PA	Montgomery	Complex	ADD VENUE
Links	Abington High School South Campus	900 Highland Avenue	Abington	PA	Montgomery	School	ADD VENUE
Referee	Academy & Torrey Roads	3530 Academy Rd	Philadelphia	PA	Philadelphia	Sports Complex	ADD VENUE
Club Reports >	Academy of New Church	2815 Huntington Pike	Bryn Athyn	PΔ	Montgomery	Sports	ADD VENUE
News >	Account of them church	2010 Hundington FIKe	oryn Adryn		noncyoniery	Complex	TIDD VENOL
Logoff	Academy Sabres (Decatur Elementary School)	3500 Academy Road	Philadelphia	PA	Philadelphia	School	ADD VENUE

3) After you click the "ADD VENUE" button, your club page is displayed with the venue added to your club's venues. Refer the image on the right. →

CLUB VENUES <sup>(2)</sup> HELP Instructions to Add and Close a Field Click here to add a Club Venue										
Club Venue (Click To View Fields)	No of Fields	No of Fields Open Today	No of Fields Closed Today	List Of Fields that are Closed Today	Click To	Remove	Closing History			
Eisenhower 340 North 21st Street Camp Hill PA	1	<u>•</u> - 1	0		CLOSE	B	Þ			
FIALA 417 South 22nd St. Camp Hill PA	5	<u>.</u> - 5	0		CLOSE	32	P			

Note: Remove does not delete venue. It removes venue from your club venue list.

## Adding the fields to your venue

 List of venues are listed on your club page and the number of fields are displayed in the column. The image on the right shows that "<u>Adam Ricci Park</u>" with two fields. Click the venue name to add another field for your venue.

Home		Click here to Apply for Fall 2018 Games (last day 6/29/2018)										
Team Count		Print Name:	Capital Area Soc	cer Assoc				Code:	09CAP			
Need Players		Street:	4141 Linglestow	n Road			P	hone:	(717) 652-30	676		
Clubs		City:	Harrisburg			State/Zip: PA 17112						
Fields •		Club Website:	te: <u>www.casasoccer.org</u>					tatus:	Active			
Downloads	CLU	B OFFICERS						<u>Clic</u>	ck here to add a	a Club Offic	er	
e-Library	Sort	Title	Club ( (Click	Officers details)		Phone	Send Er	nail	Login	For Passv	got vord?	
Tournaments	1	General Manager	Richard Chir	napoo	(717)	329-907	3 =		Login	Emai	lPwd	
Office	2	Club President	John Basso	ff	(717)	657-778	0 =		Login	Emai	lPwd	
Coaches	4	Vice President	Michael Mu	sser	(717)	329-785	6 =		Login	Emai	lPwd	
Links	5	Travel Club Registra	ar Karen Craw	vford	(717)	877-235	3 =		Login	Emai	lPwd	
Referee					(, 1, )	0,7, 200			Login	Ems		
Club Reports >	CLUB	VENUES						<u>Clic</u>	k here to add a	Club Venue	2	
News <b>•</b>	(Clie	Club Venue	o of Status / elds By	Today		informati	ion / Closing	Reasor	n Click T	o Remove	Future /   History	
Logoff	Adam 526 M Enola	Andrea Bood		7/28/2018, Sat					CLOSE	e.	Þ	
	Note:	Remove does not de	elete venue. It rem	noves venue f	rom yo	ur club v	enue list.					
	CLUB	CLUB TEAMS Click here to add a Team										
Mirror	Female's Team (System TeamId)								Male's Team (System TeamId)			
						U09	Travel	CASA	09M Arsenal(3	633)		
						U10	Travel	CASA	08M ARSENAL	(3393)		
						U10	Travel	CASA	08M BAYERN(3	3394)		

- 2) Enter the field information using the drop down to define the characteristics of the field:
  - a. Fieldname
  - b. Field Age Group
  - c. Dimension Name
  - d. Goal Size
  - e. Dimension width and length
  - f. Lights

#### g. Comments

Home	Location:	Adam-Ricci park	Street:	536 Magaro Road
Team Count	City:	Enola	State/Zip:	PA/ 17025
Need Players	FieldName:	Field 1 V	Status:	Open 🗸
Clubs	FieldAgeGroup:	14 Up 💙	Dimension Name:	3 x 3 V
Fields •	Goal Size:	4 x 6 ft ∨	Dimension	Width: 20 vds V Length: 20 vds V
Downloads	0		Sizes:	
e-Library	Surface:	Grass	Lights:	
Tournaments	Comments:	Limited Parkig		
Office				
Coaches >				
Links	This soccer venue, help other soccer p	"Adam-Ricci park", could be shared by multip players, parents and enthusiast. Thank you for	le clubs. You may a your consideration.	dd, update or delete a field for accuracy to
Referee >				
Club Reports >				
News >				
Logoff				
Mirror				
		Cancel	Click Here	To Submit Your Form

3) Once a field is added, it is listed in venue information as show in this image → In this example, Adam-Ricci park has two fields Field A and Field B. You can add more field by pressing the "Add Field Name". To delete a field click name of the field and it display a delete and update button.

F SOCCER LE		Cal	endar	Schedule	Standings		Scores	,	WorkList	Re	eport	
Wendy C.	Deta	il Venue										
Home		List of Clubs Using This Soccer Venue										
Team Count		Club Name League										
Need Players	Capi	tal Area Socce	er Assoc			CPYSI	L		Loog			
Clubs												
Fields	🖨 🖓 Location: Adam-Ricci park					Street: 536 Magaro Road			ıd			
Downloads			City: Enol	а			Sta	ate/Zip:	PA/17	025		
- 1 11		Cou	inty: Cum	berland			Fiel	d Type:	Sports	5 Complex		
e-Library		Latit	ude: 40.2	79699		Longitude: -76.941235						
Tournaments											Add Field Name	
Office					Field Info	ormatio	on					
Coaches 🕨 🕨	Fie	ld Name/No	Age Group	Dimensior	n Goal	Size	Surface	Lights	Status		Comments	
Links	<u>A</u> 14Up		60 x 100 yds: U	0 yds: U14up		Grass	No	OPEN				
Referee	<u>B</u> 14Up			60 x 100 yds: U14up			Grass	No	OPEN			
Club Reporte N												

1) You can remove a venue from your club's home venue list. Click the icon  $\overset{}{\overset{}_{\mathscr{V}}}$  to detach the venue from your club. Removing a venue from your club list does not delete the venue, nor chance the closed status of a field.

Team Count		₩Print Nam	ne: Ca	mp Hill Socc	er Club			Code:	09CAM			
Need Players		Stre	et: PO	Box 1484				Phone:				
Clubs		Ci	ty: Ca	Camp Hill Sta					te/Zip: PA 17001			
Fields		Club Websi	te: ww	w.camphills	occer.org	Status:	Status: Active					
Downloads	CLL	JB OFFICERS						Click here	to add a	Club Offic	er	
o Libran/	Sort	Title		Club (Click	Officers details)	Phone	Send Email	Lo	ogin	Fo Pass	rgot word?	
Tournamenta	0	Club Presiden	t	Steven Kul	ler	(717) 763-6875		No adm	in rights			
	1	VP Travel		Anthony B	owser	(717) 779-5525	-20	No adm	in rights			
	3	Club Registra	r	Lynette De	rtechi	(717) 730-3820			ain	Ema	ilDwd	
Coaches	5			Lynette Pe	rtstm	(717) 730-3029			/gill	LIIIG	IIFWU	
Links	4	Club Treasure	er	Joel Veit		(717) 503-9645	-250	No adm	in rights			
Referee	5	Field Assignor	-	Desmond F	Forbes	(717) 395-6347	=227	No adm	in rights			
Club Reports >	CLUE	<b>3 VENUES</b>						<u>Click here t</u>	o add a C	lub Venu	e	
News >	(C	Club Venue lick To View Fields)	No of Fields	Status / By	Today	Information /	Closing R	eason	Click To	Remove	Future / History	
Logoff	Palm 1060 Aven PA	dale Field E Chocolate ue Hershey	0		7/28/2018, Sat				CLOSE	and	Þ	
Mirror	FIAL 417 St. C	A South 22nd Camp Hill PA	0		7/28/2018, Sat				CLOSE	30	P	
	Alcoa 3000 Leba	<u>a Plant</u> ) State Drive non PA	2		7/28/2018, Sat				CLOSE	00	P	
	Akro Stree 700- Stree	<u>n Broad</u> et Park 799 Broad et Akron PA	1	By Lynette Pertschi	7/28/2018, Sat	Unplayable - incle Flooded again as o 9:19AM	ment wea of Jul 28 2	ather- 2018	OPEN	and and a	Þ	
	Note	: Remove does	not delet	e venue. It r	emoves ven	ue from your club v	/enue list					
	CLUE	B TEAMS						Click	<u>here to ac</u>	ld a Tean	1	_`

#### How to close a venue

1) You can close a venue when its status is "OPEN" with a smiley face  $\stackrel{\textcircled{}}{\textcircled{}}$ . The "Click To" column has a "CLOSE" button.

5010	nuc.	(Click details)	i none	Email	Login	Password?
1	Director of Club operations	Richard Chinapoo	(717) 329- 9073		Login	EmailPwd
2	Club President	John Bassoff	(717) 657- 7780		Login	EmailPwd
3	Club Field Assignor	Lori Wiest	(717) 571- 3084	-20	Login	EmailPwd
4	Club Registrar	Karen Crawford	(717) 877- 2353		Login	EmailPwd

CLUB VENUES 2 HELP

Instructions to Add and Close a Field

Click here to add a Club Venue

Club Venue (Click To View Fields)	No of Fields	No of Fields Open Today	No of Fields Closed Today	List Of Fields that are Closed Today	Click To	Remove	Closing History
<u>George Park</u> 300 Nyes Road Harrisburg Pa	3	<u>.</u> - 3	0		CLOSE	30	Þ
<u>Lingle Park</u> Pleasant Drive Harrisburg PA	1	<u>.</u> - 1	0		CLOSE	0	P

Note: Remove does not delete venue. It removes venue from your club venue list.

CLUB TEAMS	Click here to add a Team			
Female's Team (System TeamId)	Male's Team (System TeamId)			
	U09 Travel CASA 10M ARSENAL(3887)			

2) Click the "CLOSE" button to close the venue as shown in the image above and a page is displayed to allow you to close the entire venue or individual fields as shown in step 3)→

3) Select the date to close: "Today" or "Tomorrow" or Next Day (2 days from now). Select the reason for closing the venue or field and provide the required comments. Click the "CLOSE IT" or "CLOSE ALL" to click the field or venue.

	Club Name	League			
Capital Area Soccer Assoc		CPYSL			
🖨 🐗 Location:	George Park	Street:	300 Nyes Road		
City:	Harrisburg	State/Zip:	Pa/17112		
County:	Dauphin	Field Type:	Sports Complex		

NOTE: You may selectively close a field or close a venue which closes all fields. An email and text are sent to all coaches and referees scheduled to play or officiate at this field today and/or tomorrow. You can only close a venue or fields "ON THE DAY" or "THE DAY BEFORE" a scheduled game.

Field Information									
Field Name	Reason For Closing	Explain (maximum 120 chars)	TODAY Tue 2/12/2019	TOMORROW Wed 2/13/2019	NEXT DAY Thu 2/14/2019				
1	Unplayable - inclement weather <b>v</b>		CLOSE IT	CLOSE IT	CLOSE IT				
2	Unplayable - inclement weather <b>v</b>		CLOSE IT	CLOSE IT	CLOSE IT				
3	Unplayable - inclement weather <b>v</b>		CLOSE IT	CLOSE IT	CLOSE IT				
All Fields	Unplayable - inclement weather <b>v</b>		CLOSE ALL	CLOSE ALL	CLOSE ALL				
		Back to Club Page							

4) Field 1 and Field 3 is closed as shown below. You can still close the field for tomorrow and next day (2 days from now).

Field Information								
Field Name	Reason For Closing	Explain (maximum 120 chars)	TODAY Tue 2/12/2019	TOMORROW Wed 2/13/2019	NEXT DAY Thu 2/14/2019			
1	Unplayable - inclement weather <b>v</b>		CLOSED	CLOSE IT	CLOSE IT			
2	Unplayable - inclement weather <b>v</b>		CLOSE IT	CLOSE IT	CLOSE IT			
3	Unplayable - inclement weather <b>v</b>		CLOSED	CLOSE IT	CLOSE IT			
All Fields	Unplayable - inclement weather <b>v</b>		CLOSE ALL	CLOSE ALL	CLOSE ALL			

#### 1) Click the "CLOSE ALL" button and all the fields will be closed

Field Information								
Field Name	Reason For Closing	Explain (maximum 120 chars)	TODAY Tue 2/12/2019	TOMORROW Wed 2/13/2019	NEXT DAY Thu 2/14/2019			
1	Unplayable - inclement weather <b>v</b>		CLOSED	CLOSE IT	CLOSE IT			
2	Unplayable - inclement weather <b>v</b>		CLOSE IT	CLOSE IT	CLOSE IT			
3	Unplayable - inclement weather <b>v</b>		CLOSED	CLOSE IT	CLOSE IT			
All Fields	Unplayable - inclement weather <b>v</b>		CLOSE ALL	CLOSE ALL	CLOSE ALL			

2) The screen below shows that all the fields are closed. WARNING: You cannot re-open a field or a venue once it is closed. It automatically re-opens after the designated closed dated.

Field Information									
Field Name	Reason For Closing	Explain (maximum 120 chars)	TODAY Tue 2/12/2019	TOMORROW Wed 2/13/2019	NEXT DAY Thu 2/14/2019				
1	Unplayable - inclement weather <b>v</b>		CLOSED		CLOSE IT				
2	Unplayable - inclement weather <b>v</b>		CLOSE IT		CLOSE IT				
3	Unplayable - inclement weather <b>v</b>		CLOSED		CLOSE IT				
All Fields	Unplayable - inclement weather <b>v</b>		CLOSE ALL		CLOSE ALL				

3) Click the "Back to Club Page" button and the club page displays the screen's club venue. It displays the number of field open and closed. It also list fields that are closed.

CLUB VENUES <sup>(2)</sup> HELP		Instruc	tions to Add an	ere to add a Club Venue			
Club Venue (Click To View Fields)	No of Fields	No of Fields Open Today	No of Fields Closed Today	List Of Fields that are Closed Today	Click To	Remove	Closing History
<u>George Park</u> 300 Nyes Road Harrisburg Pa	3	<u>e</u> - 1	<mark>()</mark> - 2	1, 3	CLOSE	2	ŀ
Lingle Park Pleasant Drive Harrisburg PA	1	<u>.</u> - 1	0		CLOSE	2	P

Note: Remove does not delete venue. It removes venue from your club venue list.

# History of a venue's closing

1) You can view the history of venue's closing by pressing this icon shown. The venue history page displays the list of fields that are closed today as shown in the image below.



Todays Venue Closing as of 2/12/2019 6:36:46 AM								
				5	Select Field Lo	cation:	Today's Closed Fields 🔻	]
Date Closed	Venue	Field	Status	Close	d By		Today's Closed Fields	
2/12/2019 Close Today	<b>George Park</b> 300 Nyes Road Harrisburg, Pa	1	Close	Wendy Campbell (717) 697-1002 Club Registrar of HMMS Youth Soccer Club On 2/12/2019 6:13:36 AM		<b>Unplay</b> flooded	Tomorrow, NextDay Chestnut Park George B. Stuart Ath	<b>her - F</b> ield #1 is of Feb 12 2019 6:13AM
2/12/2019 Close Today	<b>George Park</b> 300 Nyes Road Harrisburg, Pa	3	Close	Wendy Campbell (717) 697-1002 Club Registrar of HMMS Youth Soccer Club On 2/12/2019 6:14:42 AM		<b>Unplay</b> saturat	av George Park ateu with rain as or Feb 12 2019 6:14AM	
2/12/2019 Close Today	George B. Stuart Athletic Fields 1213 Rockledge Drive Carlisle, PA	1	Close	Wendy Camp (717) 697-100 Club Registrar Youth Soccer C On 2/12/2019	bell of HMMS Club 6:36:13 AM	Unplayable - Inclement weather -		
2/12/2019 Close Today	George B. Stuart Athletic Fields 1213 Rockledge Drive Carlisle, PA	2	Close	Wendy Camp (717) 697-100 Club Registrar Youth Soccer C On 2/12/2019	bell 2 of HMMS Club 6:36:13 AM	Unplayable - Inclement weather -		
2/12/2019 Close Today	George B. Stuart Athletic Fields 1213 Rockledge Drive Carlisle, PA	3	Close	Wendy Camp (717) 697-100 Club Registrar Youth Soccer ( On 2/12/2019	bell of HMMS Club 6:36:13 AM	Unplay	vable - Inclement wea	ther -

2) You can also select "Tomorrow, NextDay" to display fields that are closed tomorrow and Next Day (2 Days from now). Or you can display fields that are closed for a Location (Venue) as shown below. For example. George Park is selected and the fields that are closed, "will be closed" and "has been closed" are displayed as shown below.

Todays Venue Closing as of 2/12/2019 6:41:35 AM								
				S	Select Field Location: George Park			
Date Closed	Venue	Field	Status	Closed	d By	Reason		
2/12/2019 Close Today	George Park 300 Nyes Road Harrisburg, Pa	1	Close	Wendy Campbell (717) 697-1002 Club Registrar of HMMS Youth Soccer Club On 2/12/2019 6:13:36 AM		Unplayable - Inclement weather - Field #1 is flooded due to constant rain. as of Feb 12 2019 6:13AM		
2/12/2019 Close Today	George Park 300 Nyes Road Harrisburg, Pa	3	Close	Wendy Campbell (717) 697-1002 Club Registrar of HMMS Youth Soccer Club On 2/12/2019 6:14:42 AM		Unplayable - Inclement weather - Field #3 is also saturated with rain as of Feb 12 2019 6:14AM		
2/13/2019 Close Tomorrow	George Park 300 Nyes Road Harrisburg, Pa	2	Close	Wendy Campbell (717) 697-1002 Club Registrar of HMMS Youth Soccer Club On 2/12/2019 6:26:50 AM		Unplayable - Inclement weather -		
2/13/2019 Close Tomorrow	George Park 300 Nyes Road Harrisburg, Pa	3	Close	Wendy Campbell (717) 697-1002 Club Registrar of HMMS Youth Soccer Club On 2/12/2019 6:26:50 AM		Unplayable - Inclement weather -		
2/13/2019 Close Tomorrow	<b>George Park</b> 300 Nyes Road Harrisburg, Pa	1	Close	Wendy Campbell (717) 697-1002 Club Registrar of HMMS Youth Soccer Club On 2/12/2019 6:26:50 AM		Unplayable - Inclement weather -		

5 Venue Closing(s) found